

**FLORIDA POLYTECHNIC UNIVERSITY
OPERATIONS COMMITTEE
MINUTES
One Poly Place
439 South Florida Avenue
Lakeland, Florida 33801
December 19, 2012**

1. Call to Order and Roll Call

The Operations Committee meeting was called to order at 8:58 a.m.

Committee members present: Chair Frank T. Martin and Trustee Hyman (Quorum). Other Board members present: Chair Rob Gidel, Vice Chair Mark Bostick, Trustee Sandra Featherman, Trustee Scott Hammack, and Trustee Don Wilson.

Staff & Others: Ava Parker and Tim Campbell

Ava Parker advised that the Operations Committee met last week and today's meeting was called to address questions that were presented in that meeting.

2. Development of Workplan and Schedule

Ava Parker advised that she is looking for direction from the Board regarding what items need more detail. Ava Parker also advised that she wants to focus on what should be done with the residence hall project. Ava Parker provided some background information on the residence hall project and advised that the committee will need to make a recommendation to the Board of Trustees on what to do with the Mantra agreement.

Chair Gidel recommended that there will need to be meetings with Mantra and UF to get all the necessary information. Ava Parker advised that there was an RFP with USF Poly and Mantra was selected, but the transfer of assets occurred before the contract was executed. Trustee Wilson suggested having UF look at the agreement. Ava Parker advised that she has been in contact with purchasing at UF and they are going to assist with the process. The process may need to go out for bid again.

Trustee Featherman asked if there was a rental market in the area for students. Tim Campbell advised that Lakeland has a high number of apartments, but that the University area does not have very many apartments. Trustee Featherman stated that generally upper-level students do not stay in dorms, so if there is a rental market then there might not be a big demand for a residence hall.

Trustee Wilson recommended that Mantra create a report for the Board to review. Chair Gidel suggested that Ava Parker present the report to the Committee and have the Committee vet it, meet with Mantra to formulate their questions and answers, and then present the results to the Board.

Trustee Bostick asked if housing was a requirement for accreditation. Ava Parker answered that it was not a requirement but there were not any housing options close to the University so the students

will need a place to stay. Tim Campbell advised that the residence hall is not required for accreditation but is required under the statute.

Trustee Stork asked if Florida Poly will have purchasing procedures or will they be using UF's. Ava Parker advised that she has spoken with UF about the RFP and whether Florida Poly is able to use it. Ava Parker also advised that in the future, Florida Poly will develop their own procedures but at this time they are following UF's purchasing guidelines.

3. Monthly Report

Ava Parker asked the Committee members if there was anything else they wanted to see on the monthly report. Trustee Hyman advised that the report was informative and that the requested information may change as the Committee meets and determines what will need to be reflected on the report.

4. Concluding Remarks and Adjournment

Ava Parker advised that she would like to coordinate an opportunity for all the Board members to see the construction site. Trustee Hyman recommended having individual visits to the site as it will be hard to conduct a meeting onsite because of public access, and there is not a facility to hold a meeting.

With no further business to discuss the Operations Committee meeting adjourned at 9:15 a.m.