

Florida Polytechnic University  
Board of Trustees

**Strategic Planning Committee Meeting**

**MEETING MINUTES**

Tuesday, February 25, 2020  
4:00 PM – 5:00 PM

Florida Polytechnic University, IST 1046  
4700 Research Way, Lakeland, FL 33805

I. Call to Order

Committee Chair Mark Bostick called the Strategic Planning Committee meeting to order at 3:55 p.m.

II. Roll Call

Michele Rush called the roll: Committee Chair Mark Bostick, Vice Chair Cliff Otto, Trustee Ryan Perez, Trustee Louis Saco and Trustee Earl Sasser were present (Quorum).

Staff present: Mr. Rick Maxey, Ms. Michele Rush, Mrs. Kim Abels, Mr. David Calhoun, Mr. Kevin Calkins, Dr. Tom Dvorske and Mr. Alex Landback were present.

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

**Trustee Louis Saco made a motion to approve the Strategic Planning Committee meeting minutes of December 10, 2019. Trustee Earl Sasser seconded the motion; a vote was taken, and the motion passed unanimously.**

V. 2018-20 Strategic Planning Committee Work Plan Review

Mr. Rick Maxey presented the change to the Work Plan to move consideration of the University's 2020 Accountability Report from February to April to allow adequate time for all data to be gathered. The Committee voted to make an April Executive Committee meeting a standing meeting to specifically address consideration of the annual Accountability Report.

**Trustee Louis Saco made a motion to approve the changed 2018-20 Strategic Planning Committee Work Plan. Vice Chair Cliff Otto seconded the motion; a vote was taken, and the motion passed unanimously.**

VI. Campus Master Plan Update 2020-2030

Mr. David Calhoun made a presentation to the Committee regarding the process for updating the ten-year Campus Master Plan which is required by law to be undertaken at least every five years. Florida Poly's update is due in 2021 but staff are starting the seven to eight-month process now.

The Campus Master Plan must include all facilities desired to be constructed during the ten-year life of the plan. The process also requires that six agencies and the host local community be provided with an opportunity to review and comment on the plan.

After the Campus Master Plan is adopted, the University must negotiate with the local host community to identify and pay for impacts to infrastructure such as roads and utilities.

Mr. Maxey explained the master plan must be as precise as possible as this is the document the Board of Governors reviews when deciding priorities; therefore, this document must be as thorough as possible before going to a vote.

Trustee Adrienne Perry questioned if it would be possible for a benefactor to donate a building once the master plan had been approved. Mr. Maxey explained the Master Plan can be amended in that instance.

IX. Closing Remarks and Adjournment

With no further comments, the meeting adjourned at 4:07 p.m.