

Request for Quotation-This is not an Order

Florida Polytechnic University 4700 Research Way Lakeland, FL 33805 Department: Procurement Contact: Andy Farrington Tel: 863-874-8591 Email: bids@floridapoly.edu	Respondent: _____ Contact: _____ Email: _____	
	Request date:2/13/2023	RFQ No.: 23-056
	Closing date:3/3/2023	Subject of the RFQ: Charter Bus Services for University Related Trips

BACKGROUND:

This Request for Quote (RFQ) is being issued by Florida Polytechnic University to obtain proposals from qualified, experienced, financially sound, and responsible Charter Bus Service providers to develop a price contract. The University acknowledges that some charter services specialize in specific vehicles and thusly it may be unlikely that one firm may be able to accommodate the range of needs required by Florida Polytechnic University at this time. The University reserves the right to award multiple agreements.

It is the intent of Florida Polytechnic University to award a contract to a pool of qualified Respondents to ensure that a variety of services are available to the University, as needed. It will be at Florida Poly's sole discretion to determine which vendor(s) is in the best interest of the University. A contract award is not an automatic guarantee for services.

The contract resulting from this RFP shall be effective from 02/24/2023 through 06/30/2023 with an option to renew for (3) additional one-year renewal periods. The total contract period will not exceed four (4) years. The annual renewal shall be contingent upon the University's satisfaction with the services performed.

The Contractor shall procure all necessary permits and licenses and abide by all applicable laws, regulations, and ordinances of all federal, state, and local governments in which work under this contract is performed.

The Contractor shall indemnify, hold and save harmless the University, its affiliates and subsidiaries and their officers, agents and employees from losses, claims, suits, actions, expenses, damages, costs (including attorney fees of attorneys of the University's choice and court costs) expenses, all liability of any nature or kind arising out of or relating to the Contractor's response to this Request for Quote or its performance or failure to perform under the contract awarded from this RFQ. This clause shall survive termination for as long as necessary to protect the University.

RFQ# 23-056 Charter Bus Services

If extra space is needed, please include an attachment.

Respondent: Please include any Additional Services Offered:

- Quotation must be delivered on or before March 3, 2023, at 2:00 PM (ET)
- Any proposal not supported by the information requested in this RFQ, or not complying with this RFQ, may not be considered.
- This RFQ is part of a competitive procurement process, which helps serve the university’s best interests. The award will be made to the Respondent(s) whose proposal is determined to be the most advantageous to the University.
- The University reserves the right, at the time of evaluation of any proposal to request any additional information that it deems necessary to make a decision on any proposed offer.
- The University reserves the right to reject any or all proposals after evaluation. Rejection of all proposals will mean that the University, in its own best interest at this time, has determined not to pursue this issue.
- This is a request for quote and the quotations furnished are not offers. If you cannot quote, please indicate on this form and return it to the above address. This request does not commit the university to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by Respondent. The Respondent must complete any representations and/or certifications attached to this Request for Quotation.
- Successful Respondent will be required to execute University agreement.
- I agree to abide by all conditions of this offer and certify that I am authorized to sign this offer as/on behalf of the Respondent:

Authorized Official (Print Name)	Phone No.:	Signature:	Date:
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