



Department: Academic Affairs Requisition #: _____ Dollar Amount: \$ 12,168⁰⁰

Note: This Sole Source Certification will become a public document, open to public inspection; therefore, you should be certain all material facts are true, relevant, and clearly understandable.

Per Florida Polytechnic University Purchasing guidelines, the following is submitted in support of this request for authority to purchase, without bidding, the items available from only one source.

Sole Source means that the item/service is unique or that the vendor is the only one from whom the item/service can be provided. Best Price alone cannot be used for sole source. If the item/service is available from more than one source of supply, best price must be determined through the competitive bid process.

A. Sole Source Vendor

Company Name: Hitachi Technologies; Millie Medellin, Service Contracts Administrator, 972-615-90
Address: 1375 N 28th Avenue, P.O. Box 612208 Dallas, TX 75261-2208
Telephone: 800-253-3053 Fax: 978-615-9315 Email www.hitachi-hightech.com/us/

B. Describe in lay language, what the item/service is and how it is to be used.

Service contract for the Hitachi SEM microscope is needed to keep the instrument running properly to yield research quality images and analytical results. Total-Annual One-time Billing for the next year. The Hitachi SEM is part of Poly's suite of materials characterization instruments used for research at both grad and undergrad levels.

C. What feature or special condition of this commodity/service is unique or cannot be obtained from any other source?

This service on the lab equipment will be performed by the manufacturer.
This is directly provided by the manufacturer.
This service is required and necessary, to assure our instrument is operated properly when it comes back from extensive service and repair. Poly already owns the Hitachi SEM and the manufacturer provides the service outlined in this agreement.

D. Is this product being purchased directly from the manufacturer? If No, is it available from more than one dealer? If Yes, it is available from more than one dealer, why can this item not be bid?

E. Prior to submitting this requisition, did you investigate other possible sources?

If Yes:

1) Did you obtain quotes from the other sources?

Yes No

If Yes, attach copies.

2) Is this Vendor's price lower than the other sources?

Yes No

If No, justify the additional cost below.


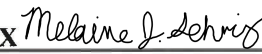
No other vendor can do this highly specialized work.

F. Other Sole Source comments or explanations.

The service contract must match the instrument, thus can only be provided by the manufacturer, Hitachi.



I / We, the undersigned, certify the above to be true and correct to the best of my / our knowledge and belief and the user and / or undersigned does not have a financial interest in the above-named vendor.

<p>DEPARTMENT APPROVAL</p> <p>I hereby certify the validity of the information and feel confident the Sole Source Certification will meet University criteria and would withstand any audit or vendor protest.</p> <p>X  9/12/2022 VP/Department Head Signature Date</p> <p>X Laura E. Marrone <small>Digitally signed by Laura E. Marrone Date: 2022.09.14 16:51:39 -04'00'</small> Procurement Official Signature Date</p> <p>X  9.15.2022 University Attorney Date</p>	<p>PROCUREMENT APPROVAL</p> <p>This acquisition is approved as a non-competitive purchase.</p> <p>Public Posting Date: 9/15/2022</p> <p>Public End Date: _____</p> <p>X _____ Procurement Director/Delegate Signature Date</p>
---	--

Please Note: Failure to timely file a protest or failure to timely deliver the required bond or other security in accordance with the Board of Governors' Regulations 18.002 and 18.003 shall constitute a waiver of protest proceedings.