

**FLORIDA POLYTECHNIC UNIVERSITY  
UNIVERSITY PROCUREMENT  
LAKELAND, FL**

**RFP 23-040  
COMPENSATION STUDY**

**DATE: 03/22/2023**

**ADDENDUM NO: One (1)**

**PLEASE NOTE:**

The following item(s) are issued to revise the RFP and all associated documents. These item(s) shall have full force and effect as the RFP and all associated documents. Responses to be submitted on the specified response due date shall conform to the additions and revisions listed.

1. Will firms outside of the U.S. (i.e., Canada) be considered for this RFP? For context: we are a Compensation Consulting firm based in Canada. We have U.S. clients, including an Ivy League higher education institution. **The University will consider firms outside the U.S. The University will award the firm/response that is most advantageous to the University. The State of Florida has an in-State/Local Preference.**
2. Are there any requirements on being available to be onsite regularly? For context: We are a remote team, we may visit clients on occasion at key milestones or as needed, however the majority of the work is conducted remotely.  
**The university reserves the right to request on-site visits.**

**Response Due Date: May 8, 2023; 2:00 PM (ET)**

All respondents must acknowledge receipt of this addendum by signing below and submitting this executed document with your response. Failure to execute and return this addendum form may disqualify your firm's response.

This addendum shall become part of your firm's response and the subsequent documents if applicable.

Vendor name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_