

**FLORIDA POLYTECHNIC UNIVERSITY
ACADEMIC AFFAIRS
MEETING MINUTES
ONE POLY PLACE
439 S. Florida Avenue, Suite 300
Lakeland, FL 33801
July 22, 2013 at 9:30 a.m.**

1. Call to Order

Chair Sandra Featherman called the meeting to order at 9:41 a.m. Roll call was completed by Gina DeIulio. Members on the call were Chair Sandra Featherman, Trustee Dick Hallion and Chair Rob Gidel (there was a quorum).

Staff & Consultants: Ava Parker, Dr. Ghazi Darkazalli, Gina DeIulio, Scott Rhodes, and Bryan Mehaffey.

2. Approval of Minutes

Trustee Hallion made a motion to approve the minutes from the May 2, 2013. Chair Featherman temporarily passed the authority of the chair to Chair Gidel. Trustee Featherman seconded the motion, and the motion passed unanimously.

Trustee Hallion made a motion to approve minutes from June 21, 2013. Chair Featherman temporarily passed the authority of the chair to Chair Gidel. Trustee Featherman seconded the motion, and the motion passed unanimously.

3. ITN for Redundant Communications

Bryan Mehaffey presented an update to the Committee on the ITN for redundant communications. In response to a request made by the Operations Committee in January 2013, Florida Poly worked with University of Florida to develop an ITN. An Invitation to Negotiate (ITN) was posted for bidders to submit their response. Bryan Mehaffey went over the detail of information that was requested for vendors to provide in order to be considered for this service. There were eight vendors who responded to the ITN. The Florida Poly internal evaluation committee that was created to review these submissions and they are reviewing these RFPs now. A recommended vendor will be chosen in the next few weeks and will be presented to the Committee for approval.

Ava Parker added that the recommendation will be presented to the Academic Affairs Committee and the Operations Committee for approval. The redundant communications will expand opportunities for Florida Poly's online and distance learning.

4. Enrollment Plan

Scott Rhodes presented the enrollment plan and the expected budget costs for the items associated with the plan. Scott Rhodes spoke about the plans and costs for recruiting, scholarship strategies, NACAS, campus visits, Open Houses, CRM sales force platform, and travel.

Trustee Hallion made a motion to approve the enrollment plan. Chair Gidel seconded the motion, and the motion passed unanimously.

5. Scholarship Recommendation

Gina DeJulio presented an overview of the scholarship recommendation for the inaugural class.

The presentation was a continuation of the information discussed at the June Board meeting. The scholarship recommendation was passed to the Academic Affairs Committee for further review.

Staff recommended two and four year scholarships for tuition and fees for full-time students.

Gina DeJulio presented the recommendation to the Committee and went over the tuition cost for each year.

The Committee did not accept the recommendation and requested additional information. There was also a recommendation from the Committee to consider an option to approve a definitive amount of money.

The proposed recommendation was based on an estimated count of 306 freshman students and 304 transfer students in the proposed recommendation.

There was some discussion on options for tuition coverage on all four years for freshman students and whether the fees would be covered as well, with the possibility of a sliding scale on fees.

Questions presented from the Committee concerning the scholarship recommendations:

- If all freshman were admitted how would the numbers change?
- Will there be a GPA average requirement in order to continue to receive scholarship support?
- Are there any assumptions on numbers for the following year students?
- Will students starting the year of 2015/2016 be offered scholarships?
- Has Bright Futures been taken off the table?

6. Articulation Agreement Update

Dr. Darkazalli presented the articulation agreement and advised that it is a standard articulation agreement that is used in the state. This agreement is also consistent with other states providing a seamless transition from one to the other. Florida Poly will have an additional agreement signed with specific colleges to state what additional requirements they need for students to enter the STEM based program.

Ava Parker advised the reason for bringing this agreement before the Committee is that Florida Poly will be looking to develop a specific agreement for prerequisite courses. This agreement will be part of the recruitment process and if Florida Poly enters into an agreement with the state college system and the students meet the prerequisites that have been established, it will guarantee admission.

Chair Featherman thought the agreement provided good language for requirements and that there might be a need for the students to take additional courses to meet the requirements of the major. Trustee Hallion agreed.

7. Student Affairs Update

Dr. Darkazalli advised that Florida Poly is currently looking to hire someone to organize this area. Student affairs includes: academic advising, career development, assessment and research, alumni, fundraising, safety, housing, community services, and activities for the students. These will all need to be addressed and researched prior to students starting.

Chair Featherman also advised that we need appeals processes. Dr. Darkazalli advised that the student government is being included in this process and that grant appeal, admission appeal and all other student related appeals will be addressed.

8. Regulations

Gina DeJulio presented and provided an overview of regulation FPU-5.001 Academic Freedom and Responsibility.

Changes were made at the request from the Committee at the last meeting. Chair Featherman advised that academic freedom is coupled with responsibility. She also thought academic freedom should have its own paragraph and that there should be a more standard, clearer language.

Chair Featherman asked if this was similar to what other universities have. Gina DeJulio responded and advised that yes this was similar to what other universities have and that is where she got the language for the Academic Freedom regulation.

Chair Featherman requested to have the change under number one to read “including freedom of thought and expression.”

Chair Featherman also requested to change number four to read “ensure that academic freedom as guaranteed under the first amendment of the constitution of the United States” or remove “to include freedom of thought and expression” to read “ensure that academic freedom, as guaranteed under the First Amendment of the Constitution of the United States of America, is not stifled or compromised.” Trustee Hallion requested a re-draft and then recirculate to Chair Featherman and himself. Once their recommended changes were included, the proposed regulation will be brought back to the Committee for approval.

Gina DeJulio presented and provided an overview of regulation FPU-2.001 Admission to the University and Appeal Process-General, FPU-2.002 Early Admission and Dual Enrollment, and FPU-2.003 First Time in College FTIC.

Trustee Hallion made a motion to recommend to the Board at the next full Board of Trustees meeting adoption of regulations FPU-2.001 Admission to the University and Appeal Process-General, FPU-2.002 Early Admission and Dual Enrollment and FPU-2.003 First Time in College FTIC. Chair Gidel seconded the motion, and the motion passed unanimously.

9. Next Steps & Closing Remarks

The next Academic Affairs Committee meeting is scheduled for August 5, 2013.

With no further business to discuss, Trustee Hallion made a motion to adjourn the meeting. Chair Gidel seconded the motion, and the motion passed unanimously. The meeting adjourned at 11:02 a.m.