

**FLORIDA POLYTECHNIC UNIVERSITY
ACADEMIC AFFAIRS – VIA CONFERENCE CALL
MEETING MINUTES**

**Florida Poly South/Polk State College – Joint Use Facility - LTB
3433 Winter Lake Road
Lakeland, Florida 33803
June 2, 2014 at 10:00 a.m.**

1. Call to Order

Chair Sandra Featherman called the meeting to order at 10:02 a.m. Roll call was completed by Gina DeIulio. Members on the call were Chair Sandra Featherman, Trustee Dick Hallion, Trustee Robert MacCuspie, and Trustee Don Wilson (Quorum).

Staff & Others: Dr. Ghazi Darkazalli, Dr. Elhami Nasr, Dr. Katherine Miller, Dr. Steve Warner, Gina DeIulio, Kevin Calkins, Rick Maxey, Scott Rhodes, and Eric Callueng.

2. Approval of Minutes

Trustee Hallion made a motion to approve the minutes from March 17, 2014. Trustee Wilson seconded the motion, and the motion passed unanimously.

3. Public Comment

There were no requests received for public comment.

4. Approval of the Proposed FY 2014-15 Operating Budget for Academic Affairs

Dr. Darkazalli presented an overview of the proposed FY 2014-15 operating budget for Academic Affairs and answered questions related to the budget.

Trustee Wilson recommended approval of the proposed FY 2014-15 Operating Budget for Academic Affairs departments to the Board of Trustees. Trustee Hallion seconded the motion, and the motion passed unanimously.

5. Informational Items/Updates

a. Regional Accreditation

Dr. Darkazalli gave an update with the process of the regional accreditation. Florida Polytechnic is currently on schedule with the accreditation process. He advised the Application Steering Committee is meeting once a week to assess the work of the accreditation process.

b. Faculty Hiring

Dr. Darkazalli advised that the University has hired 22 full-time faculty members and staff is currently interviewing other candidates. He also advised the University has hired 10 adjunct faculty members and they are in the process of interviewing additional adjunct candidates. Dr. Featherman suggested having “back-up” adjunct faculty members that may be working part-time for emergencies.

c. Online Model

Dr. Nasr gave an update on the online model process. Florida Polytechnic recently attended a meeting with the other Florida universities and made a presentation sharing its vision for online learning. There were some questions about credit hours for students taking classes at other universities while at the same time taking classes at Florida Poly. The staff will research these questions and bring answers back to the Committee at the next meeting.

d. Recruitment/Admissions

Dr. Darkazalli presented an update on the admissions numbers:

- 2,883 applications for Fall 2014
- 963 applicants have been admitted
- 533 deposits have been received
- On campus housing sold out in less than 60 days

e. Development of the Student Affairs Office

Dr. Warner presented an update on the Student Affairs Office. He went over the orientation process and programs they are planning for Labor Day weekend.

Dr. Warner advised that there are 219 beds for the on-campus housing. Vestcor has received 150 lease agreements which require a \$250 deposit. There are also 35-37 students on the wait list for on-campus housing.

Dr. Warner advised they are currently in the process of hiring a Wellness Counselor to provide services to students.

f. July 12, 2014 – The Reveal

Dr. Warner gave an update on The Reveal event for students and their families to visit the Florida Poly campus. 284 deposited students have registered for the event with a total of 1,000 expected attendees.

6. Upcoming Meetings

The next Board meeting is set for Tuesday, July 10, 2014 at the Florida Poly South/Polk State Joint Use Facility.

The next Academic Affairs Committee meeting was set for July 7, 2014 at 10:00 a.m.

7. Closing Remarks & Adjournment

Dr. Darkazalli gave an update on the summer MERIT program. Fifteen (15) students signed up for this year's MERIT program.

With no further business to discuss, Trustee Hallion made a motion to adjourn the meeting. Trustee Wilson seconded the motion, and the motion passed unanimously. The meeting adjourned at 11:03 a.m.